

**HERDSA New Zealand Branch  
ANNUAL GENERAL MEETING MINUTES**

**27<sup>th</sup> November 2024, 12.25pm at TERNZ Symposium at Victoria University of Wellington  
or via Zoom link**

**Present:** Erik Brogt (Chair), Rachel Spronken-Smith, Rob Wass, Susan Stevenson, Simon Wang, Susan Geertshuis, Alison Jolley (AJ), Qian Liu, Rachelle Singleton, Kathryn Sutherland, Eva Heinrich, Rana Daoud, John Milne, Courtney Ngata-Turley, Julie McIntosh, Annemie Winters, Richelle Hewin, Caroline Aspden, Amanda Wolf, Songleng Chhaing, Nova Ariani, Pingjing Liang, Chunyi Zhao, Wuwei Gong

**Apologies:** Tanya Evans and Yoko Mori

1. Welcome and introductions
2. Minutes of 2023 AGM were accepted.  
Proposed: Erik Brogt; Seconder: Alison Jolley
3. Chair's report. Key points included:
  - To strengthen the connection between HERDSA NZ and Ako Aotearoa we invited John Milne as an observer on our committee.
  - When the University Advisory Group wanted consultation, a collective submission was made on phase 1
  - Update on HERDSA Exec from Eva Heinrich (NZ Rep) on HERDSA Fellowships to try and attract new Fellows from NZ (currently very few). HERDSA always wanting to reach members more effectively, so they are having a review of the IT systems they use. There are reports that some members do not see weekly notices; these are also posted on the HERDSA website. Elections next February – call for nominations and elections for executive members.
4. Financial report
  - Balance: \$31,703.81 as at November 20, 2024. This is before bills for TERNZ are paid.

We would like to amend our current signatories on our Westpac Account Higher Education Research and Development Society (New Zealand) 01040865252. We would like to add Erik Brogt and remove Eva Heinrich from these accounts.

The people who have effective control of the organisation are:

- Erik Brogt (Chair)

- Alison Jolley (Treasurer)
- Rob Wass (Branch Committee)

We would like to amend our business online account Higher Education Research and Development Society (New Zealand) 01040865252 to have Erik Brogt on this account

#### 5. Call for committee members

The current Chair (Erik Brogt) and Treasurer (Alison Jolley) both have one term remaining, but we are seeking a new Secretary for two years. There was no forthcoming nomination for secretary, so the Chair put a motion “that the AGM delegates the authority to elect and appoint a secretary for the next term or 1 or 2 years, from the AGM to the NZ Executive Committee”

Motion passed unanimously.

Eva Heinrich discussed her contribution on the NZ Committee over the years, noting it was welcoming and friendly, and how it is a good way to learn about HERDSA and TERNZ and to get insight into the sector.

People interested in joining the committee were asked to contact a current member to find out more information.

#### 6. TERNZ – possible suspension for a year given the *International Society for the Scholarship of Teaching and Learning (ISSOTL)* is in Christchurch in 2025.

John Milne agreed it was a good idea not to hold TERNZ in 2025.

Motion proposed by Chair: “To suspend TERNZ in 2025 to focus resources strategically on the ISSOTL conference in Christchurch in 2025, noting TERNZ is planned to resume in 2026.

Motion passed unanimously.

#### 7. Discussion about future activities

Chair asked for ideas about future activities. He emailed a survey earlier in year regarding requests for activities, but only had three responses. He encouraged members to contact the committee if they had any ideas e.g., support for teaching and learning or support for early career academics.

#### 8. AOB

No other business



Higher Education Research and Development Society of Australasia Inc

Meeting closed 12.56pm